



In-House Referral Agreement (Shared Commission)

This form may be used if two National Realty agents are splitting their commission. The referring agent may need the assistance of agent for expertise in an area (eg, short sales) or agent licensed in another state.

Client name: _____

Property address (if known): _____

Referring agent _____

Agent receiving referral _____

Reason for referral _____

The agents agree to share the commission as noted. Any fees added or deducted (e.g., admin fee due, agent concession, agent bonus) will be split in the same percentage.

Referring agent will receive _____% of the total commission times the agent's split.

Agent receiving referral will receive _____% of the total commission times the agent's split.

Other terms: _____

Referring agent

Date

Agent receiving referral

Date

Please note the shared commission ("2 agents") on the case processing sheet
And submit a copy of this agreement for the office file. Thank you.